



**Billing Code: 5001-06**

**DEPARTMENT OF DEFENSE**

**Department of the Navy**

**[Docket ID: USN-2019-HQ-0007]**

**Proposed Collection; Comment Request**

**AGENCY:** Department of the Navy, DoD.

**ACTION:** Information collection notice.

**SUMMARY:** In compliance with the *Paperwork Reduction Act of 1995*, the Department of the Navy announces a proposed public information collection and seeks public comment on the provisions thereof. Comments are invited on: whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; the accuracy of the agency's estimate of the burden of the proposed information collection; ways to enhance the quality, utility, and clarity of the information to be collected; and ways to minimize the burden of the information collection on respondents, including through the use of automated collection techniques or other forms of information technology.

**DATES:** Consideration will be given to all comments received by **[INSERT 60 DAYS FROM PUBLICATION OF THIS NOTICE IN THE *FEDERAL REGISTER*]**.

**ADDRESSES:** You may submit comments, identified by docket number and title, by any of the following methods:

Federal eRulemaking Portal: <http://www.regulations.gov>. Follow the instructions for submitting comments.

Mail: Department of Defense, Office of the Chief Management Officer, Directorate for Oversight and Compliance, 4800 Mark Center Drive, Mailbox #24 Suite 08D09, Alexandria, VA 22350-1700.

*Instructions:* All submissions received must include the agency name, docket number and title for this Federal Register document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.

**FOR FURTHER INFORMATION CONTACT:** To request more information on this proposed information collection or to obtain a copy of the proposal and associated collection instruments, please write to the Commanding General, Marine Corps Recruiting Command (G3), Officer Programs, care of Captain David P. Foley, USMC, 3280 Russell Road, Quantico, VA 22134-5103, 703-432-9511, or contact Head, Officer Programs or Deputy, Officer Programs at 703-784-9449/50/51.

**SUPPLEMENTARY INFORMATION:**

**Title; Associated Form; and OMB Number:** Personal Information Questionnaire; NAVMC 100064; OMB Control Number 0703-0012.

**Needs and Uses:** The Officer Selection Officer (OSO) will forward a Personal Information Questionnaire (PIQ) form to individuals to be named by the applicant for completion and return as character references. The questionnaire establishes a pattern of moral character on individuals applying for the Marine Corps Officer Program.

**Affected Public:** Individuals or Households.

**Annual Burden Hours:** 4,175 hours.

**Number of Respondents:** 16,700.

**Responses Per Respondent:** 1.

**Annual Responses:** 16,700.

**Average Burden Per Response:** 15 minutes.

**Frequency:** On occasion.

The OSO will forward a Personal Information Questionnaire (PIQ) form to individuals to be named by the applicant for completion and return as character references. The PIQ is used to provide Headquarters, U.S. Marine Corps with a standardized method in rating officer program applicants in the areas of character, leadership, ability, and suitability for service as a commissioned officer. The OSO must ensure the integrity of the PIQ process by not allowing applicants to directly handle PIQ forms. All PIQs will be dated and are valid for one year. Individuals completing the form have volunteered to complete the form prior to being sent the questionnaire.

Dated: February 7, 2019.

**Shelly E. Finke,**

*Alternate OSD Federal Register,*

*Liaison Officer, Department of Defense.*

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